2026 Spare Time Fun Centre Winter Registration

Non-enrolled families – Kindergarten

Child name _____ Gender M / F Grade_____

Parent name _____ phone # _____

Check attending "No" or "Yes". If "yes" **circle** the fee for each day your child will be attending.
***** Fees below already include the Child Care Reduction Fee Subsidy *****

	Date	Attending **No**	Attending **Yes**	Full day 7:30 am - 5:30 pm	Program 9 am -4 pm	Fee
	Monday December 21st, 2026			$58	$51	
	Tuesday December 22nd, 2026			$58	$51	
	Wednesday December 23rd, 2026			$58	$51	
*	Thursday December 24th, 2026 ***centre closes at 4pm***			$55	$51	
	Friday December 25th, 2026 & Monday December 28th, 2026 ***centre is closed for Christmas & Boxing Day holidays***					
	Tuesday December 29th, 2026			$58	$51	
	Wednesday December 30th, 2026			$58	$51	
	Thursday December 31st, 2026			$58	$51	
	Friday January 1st, 2026 ***centre is closed for New Year's Day holiday***					

***Annual non-refundable administration fee of $25** (September to August) will be added to the **total**

Please initial to confirm that you have read the following policies.

☐ **Payment Policy:** Winter Break payment is **due by December 7th, 2026 at 1 pm**. * There will be no refunds or credit for days not attended.

☐ **Withdrawal Policy:** For cancellations made after 1 pm on December 8th, no refunds or changes allowed, **only credits** will be issued on future childcare services. There are **no changes, refunds and credits for cancellations made after 1 pm on December 14th, 2026.**

☐ **Late fee policy:** There will be a late fee charged ($5 per 5 mins), to be paid by the end of week, if children are picked up **after 4pm (Program Hours) or after 5:30pm (Full Day Hours).**

☐ **Winter Break Enrollment Requirement:** If number of participants on final day of registration (November 30th, 2026) does not reach minimum of 15, the Centre will remain closed. A notice will be sent on December 3rd by end of day of any said closures. If the Centre is unable to open due to insufficient enrollment, the daily fee will be refunded or credited towards future monthly payments.

Parent / guardian signature: _____ Date: _____

For Office Only

ACCB (subsidy) Amount		☐ Cash	☐ E-transfer	☐ Cheque
Total Winter Fee		Date		

Spare Time Fun Centre - 2026 Winter Program Parent Contract

Parent/Guardian Agreement

I understand I must read the Parent Manual. I may find it online at www.sparetimefuncentre.com under the *Parent Information* dropbox or ask for a paper version from the office. I agree to comply with the policies of the Parent Manual. I have read the discipline guidelines and methods used by the Centre and I will support the Centre Staff in decisions made during Centre hours. The Staff must be informed of any event, change or routine at home which might affect my child's behaviour. I give my child permission to participate in all the programs activities.

Restrictions are: _____

_____

Parent/Guardian signature: _____
Date signed: _____

Expectations

- I understand my child cannot attend if they are sick.
- I will call, text or email the Centre by 10am if my child will be late or absent.
- I will call, text or email the Centre if my child is going to be picked up early.
- I understand my child **should not bring candy, gum, toys, money & electronic devices for play.**
- I understand cell phones & other devices will be kept in the Centre's office upon arrival & will be returned to my child when they are picked up or ready to leave on their own.

Parent/Guardian signature: _____
Date signed: _____

Late Pick Up Fee

- I understand **Program Hours** end at **4pm** & **Full Day Hours** end at **5:30pm**.
- I agree to ensure that my child is picked up no later than the end time of the selected program.
- If I am late in picking up my child after the program end time, I agree to pay a late fee of **$5 for every 5 minute interval** (or portion thereof) following the scheduled end time. Such fees shall be paid in full by the end of the same week.

Parent/Guardian signature: _____
Date signed: _____

Spare Time Fun Centre - 2026 Winter Program Parent Contract

Winter Break Field Trip Consent Forms

Field trip consent forms will be distributed to parents/guardians prior to the child's first day of attendance.

- In the event a child arrives after the designated departure time on a scheduled field trip day, the child will not be permitted to participate in the outing and will remain at the Centre in the care of staff.
- Field trips are contingent upon weather conditions and staffing levels and may be changed or cancelled on short notice. Notice will be provided to parents/guardians as soon as practicable, including on the day of the scheduled outing.

Parent/Guardian signature: _____
Date signed: _____

Photo Consent

I understand photographs may be taken of my child at the Centre and off the property when on field trips. **This consent will replace any currently on file at the Centre.**

Please circle either 'yes' or 'no' for the following:

- Displayed at the Centre **YES or NO**
- Posted on Spare Time Fun Centre's website **YES or NO**
- Used for promotional material **YES or NO**

Parent/Guardian signature: _____
Date signed: _____
