

2026 Spare Time Fun Centre Summer Program Registration (for non-enrolled 'Before & After School Care' program children, Pre K & Kindergarten)

Name of Child: (first) _____ (last) _____

Date of Birth: (dd) _____ (mm) _____ (yyyy) _____ Gender: M / F Currently in Grade: _____

Name of Parent: (first) _____ (last) _____

Phone #: _____ Email: _____

Check attending 'No' or 'Yes'. If 'Yes' **circle** the fee for the week your child will be attending.

Week #	Date	Attending No	Attending Yes	Full day 7:30 am - 5:30 pm	Program 9 am - 4 pm	Fee
	June 29 – July 3 <i>CENTRE is CLOSED</i>					
1	July 6 – July 10			\$280	\$250	
2	July 13 – July 17			\$280	\$250	
3	July 20 – July 24			\$280	\$250	
4	July 27 – July 31			\$280	\$250	
5	Aug 4 - Aug 7 <i>CLOSED Mon. Aug 3</i>			\$224	\$200	
6	August 10 - August 14			\$280	\$250	
7	August 17 - August 21			\$280	\$250	
8	August 24 - August 28			\$280	\$250	
	Aug 31 – Sept 4 <i>CENTRE is CLOSED</i>					
Annual non-refundable administration fee (September to August)						\$25
*CCFRI – The fee reduction has been applied to the above program fees					Total	

Are there any additional supports or accommodations your child may need while participating in our Summer program? If yes, please describe below or discuss with us in person.

- a. Physical NO / YES _____
- b. Emotional NO / YES _____
- c. Discipline NO / YES _____
- d. Learning NO / YES _____
- e. Medication NO / YES _____
- f. Other _____

If your child requires extra support, their needs will be reviewed on a case-by-case basis to determine whether appropriate support can be provided within our Summer program.

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Please initial to confirm that you have read the following policies followed by signature & date.

Payment Policy:

- Summer camp payment is **due by Friday June 12th, 2026 (5pm)**.
*There will be no refunds or credit for days not attended.

Withdrawal & Cancellation Policy:

- For cancellations made after **Friday June 12th, 2026 at 5pm**, no refunds or changes will be permitted. ***Only credits** will be issued for future use.
- For cancellations made after **Friday June 19th, 2026 at 5pm**, no changes, refunds or credits will be issued.

Registration Contract Details:

- Registration *will not be confirmed* if there is any outstanding balance on the account.
- A reminder notification will be sent one day prior to the deadline if there is an outstanding balance.
- Failure to submit full payment by the deadline will result in cancellation of the registration and the spot will be offered to a child on the waiting list.
- Credits may be applied to the **2026 School Age Care Program, 2026 Winter Break Program or 2027 Spring Break Program**.
- No refunds or credits will be issued for days that a child does not attend the program.

Parent/Guardian Signature

Date Signed

For Office Only

Summer Fee Sub total		Payment		
ACCB (subsidy) Amount		<input type="checkbox"/> Cheque	<input type="checkbox"/> E-transfer	<input type="checkbox"/> Cash
Total Summer Fee		Date		

Parent/Guardian Agreement

I understand I must read the Parent Manual. I may find it online at www.sparetimefuncentre.com under the *Parent Information* dropdown or ask for a paper version from the office. I agree to comply with the policies of the Parent Manual. I have read the discipline guidelines and methods used by the Centre and I will support the Centre Staff in decisions made during Centre hours. The Staff must be informed of any event, change or routine at home which might affect my child's behaviour. I give my child permission to participate in all of the programs activities.

Restrictions are: _____

Parent/Guardian signature: _____

Date signed: _____

Expectations

- I understand my child cannot attend if they are sick.
- I will call or email the Centre by 10am if my child will be late or absent.
- I will call or email the Centre if my child is going to be picked up early.
- I understand my child **should not bring candy, gum, toys, money & electronic devices for play.**
- I understand cell phones & other devices will be kept in the Centre's office upon arrival & will be returned to my child when they are picked up or ready to leave on their own.

Parent/Guardian signature: _____

Date signed: _____

Late Pick Up Fee

- I understand **Program Hours** end at **4pm** & **Full Day Hours** end at **5:30pm**.
- I agree to ensure that my child is picked up no later than the end time of the selected program.
- If I am late in picking up my child after the program end time, I agree to pay a late fee of **\$5 for every 5 minute interval** (or portion thereof) following the scheduled end time. Such fees shall be paid in full by the end of the same week.

Parent/Guardian signature: _____

Date signed: _____

Summer Break Field Trip Consent Forms

Field trip consent forms will be distributed to parents/guardians prior to the child's first day of attendance.

- In the event a child arrives after the designated departure time on a scheduled field trip day, the child will not be permitted to participate in the outing and will remain at the Centre in the care of staff.
- Field trips are contingent upon weather conditions and staffing levels and may be changed or cancelled on short notice. Notice will be provided to parents/guardians as soon as practicable, including on the day of the scheduled outing.

Parent/Guardian signature: _____

Date signed: _____

Photo Consent

I understand photographs may be taken of my child at the Centre and off the property when on field trips. **This consent will replace any currently on file at the Centre.**

Please circle 'yes' or 'no' for the following:

- Displayed at the Centre **YES or NO**
- Posted on Spare Time Fun Centre's website **YES or NO**
- Used for promotional material **YES or NO**

Parent/Guardian signature: _____

Date signed: _____

Sunscreen Application

Please circle 'yes' or 'no' for the following:

- Spare Time Staff may administer spray sunscreen (supplied by the Centre) to my child as needed. **YES or NO**
- I will send spray sunscreen with my child and I understand that Spare Time Staff will encourage my child to reapply the sunscreen as necessary. **YES or NO**

Parent/Guardian signature: _____

Date signed: _____