

2026 Spare Time Fun Centre Summer Program Registration (for enrolled 'Before & After School Care' program children, Grade 1 and up)

Name of Child: (first) _____ (last) _____

Date of Birth: (dd) _____ (mm) _____ (yyyy) _____ Gender: M / F Currently in Grade: _____

Name of Parent: (first) _____ (last) _____

Phone #: _____ Email: _____

Check attending 'No' or 'Yes'. If 'Yes' **circle** the fee for the week your child will be attending.

Week #	Date	Attending No	Attending Yes	Full day 7:30 am - 5:30 pm	Program 9 am - 4 pm	Fee
	June 29 – July 3 <i>CENTRE is CLOSED</i>					
1	July 6 – July 10			\$305	\$275	
2	July 13 – July 17			\$305	\$275	
3	July 20 – July 24			\$305	\$275	
4	July 27 – July 31			\$305	\$275	
5	Aug 4 - Aug 7 <i>CLOSED Mon. Aug 3</i>			\$244	\$220	
6	August 10 - August 14			\$305	\$275	
7	August 17 - August 21			\$305	\$275	
8	August 24 - August 28			\$305	\$275	
	Aug 31 – Sept 4 <i>CENTRE is CLOSED</i>					
*CCFRI – The fee reduction has been applied to the above program fees					Total	

Please initial to confirm that you have read the following policies followed by signature & date.

Payment Policy:

- 1/2 of Summer camp payment is **due by Friday June 12th, 2026 (5pm)**.
*There will be no refunds or credit for days not attended.

Withdrawal & Cancellation Policy:

- For cancellations made after **Friday June 12th, 2026 at 5pm**, no refunds or changes will be permitted. ***Only credits** will be issued for future use.
- For cancellations made after **Friday June 19th, 2026 at 5pm**, no changes, refunds or credits will be issued.

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Please initial to confirm that you have read the following policies followed by signature & date cont.

Registration Contract Details:

- Registration *will not be confirmed* if there is any outstanding childcare balance on the account.
- A reminder notification will be sent one day prior to the deadline if there is an outstanding balance.
- Failure to submit 1/2 of payment by the deadline will result in cancellation of the registration and the spot will be offered to a child on the waiting list.
- Credits may be applied to the **2026 School Age Care Program, 2026 Winter Break Program or 2027 Spring Break Program.**
- No refunds or credits will be issued for days that a child does not attend the program.

Parent/Guardian Signature

Date Signed

For Office Only

Summer Fee Sub total		Payment		
ACCB (subsidy) Amount		<input type="checkbox"/> Cheque	<input type="checkbox"/> E-transfer	<input type="checkbox"/> Cash
Total Summer Fee		Date		

Parent/Guardian Agreement

I understand I must read the Parent Manual. I may find it online at www.sparetimefuncentre.com under the *Parent Information* dropdown or ask for a paper version from the office. I agree to comply with the policies of the Parent Manual. I have read the discipline guidelines and methods used by the Centre and I will support the Centre Staff in decisions made during Centre hours. The Staff must be informed of any event, change or routine at home which might affect my child's behaviour. I give my child permission to participate in all of the programs activities.

Restrictions are: _____

Parent/Guardian signature: _____

Date signed: _____

Expectations

- I understand my child cannot attend if they are sick.
- I will call or email the Centre by 10am if my child will be late or absent.
- I will call or email the Centre if my child is going to be picked up early.
- I understand my child **should not bring candy, gum, toys, money & electronic devices for play.**
- I understand cell phones & other devices will be kept in the Centre's office upon arrival & will be returned to my child when they are picked up or ready to leave on their own.

Parent/Guardian signature: _____

Date signed: _____

Late Pick Up Fee

- I understand **Program Hours** end at **4pm** & **Full Day Hours** end at **5:30pm**.
- I agree to ensure that my child is picked up no later than the end time of the selected program.
- If I am late in picking up my child after the program end time, I agree to pay a late fee of **\$5 for every 5 minute interval** (or portion thereof) following the scheduled end time. Such fees shall be paid in full by the end of the same week.

Parent/Guardian signature: _____

Date signed: _____

Summer Break Field Trip Consent Forms

Field trip consent forms will be distributed to parents/guardians prior to the child's first day of attendance.

- In the event a child arrives after the designated departure time on a scheduled field trip day, the child will not be permitted to participate in the outing and will remain at the Centre in the care of staff.
- Field trips are contingent upon weather conditions and staffing levels and may be changed or cancelled on short notice. Notice will be provided to parents/guardians as soon as practicable, including on the day of the scheduled outing.

Parent/Guardian signature: _____

Date signed: _____

Photo Consent

I understand photographs may be taken of my child at the Centre and off the property when on field trips. **This consent will replace any currently on file at the Centre.**

Please circle 'yes' or 'no' for the following:

- Displayed at the Centre **YES or NO**
- Posted on Spare Time Fun Centre's website **YES or NO**
- Used for promotional material **YES or NO**

Parent/Guardian signature: _____

Date signed: _____

Sunscreen Application

Please circle 'yes' or 'no' for the following:

- Spare Time Staff may administer spray sunscreen (supplied by the Centre) to my child as needed. **YES or NO**
- I will send spray sunscreen with my child and I understand that Spare Time Staff will encourage my child to reapply the sunscreen as necessary. **YES or NO**

Parent/Guardian signature: _____

Date signed: _____